

**Eric M. Larson
P.O. Box 5497
Takoma Park, Maryland 20913
(301) 270-3450
larsone@starpower.net**

January 24, 2007

**Ms. Averill P. Graham, Division Chief
Disclosure Division
Bureau of Alcohol, Tobacco, Firearms
and Explosives
650 Massachusetts Avenue, N.W.
Room 8400
Washington, D.C. 20226**

Dear Ms. Graham:

This is a request for information under the Freedom of Information Act (FOIA) to the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF). Please direct all correspondence regarding this request to me at the above address. I am a private requestor and am willing to pay up to \$200 for this information; if you believe the cost will exceed \$200, please contact me and I will make a decision on whether to proceed.

I would like to respectfully request copies of the following documents:

- 1) A form used by the National Firearms Act (NFA) Branch to gather information about discrepancies in the National Firearms Registration and Transfer Record (NFRTR) during the course of inspections of federally licensed firearms dealers, and in particular Special Occupational Taxpayers (SOTs). I believe this form may be entitled something like "Discrepancies Found in the NFRTR Upon Inspection." This form has approximately a dozen or so different types of errors or discrepancies that the inspector or other ATF personnel may identify.**
- 2) Written or audio instructions to ATF personnel which provide guidance and/or definitions of what constitutes an "error" or "discrepancy" in the NFRTR. These would include classroom training materials, flash cards, a manual or similar guide, instructions imparted via DVD, videotape or similar mediums of communication. These instructions would most likely be given to ATF Inspectors, but may also be given to Legal Document Examiners, ATF Special Agents, and others.**
- 3) A copy of each study, analysis, memorandum, report or similar document reporting such results of studies and/or analyses that may have been performed regarding errors or discrepancies in the NFRTR by ATF or a**

contractor, since October 2005. While I understand that some data contained in such studies may be subject to redaction because of privacy restrictions as “tax return” information under Title 26, United States Code, Section 6103, as well as the Privacy Act of 1974, I request that all statistical data that cannot be linked to an individual taxpayer be disclosed in the interest of open federal records and the applicable provisions of the FOIA.

I believe that the foregoing documents, and/or a copy or copies such documents, may be located in the following places at ATF: the National Firearms Act (NFA) Branch; the Firearms Technology Branch (FTB); the office of Chief Counsel; Office of Science and Technology; office of the ATF Director; and the office of the ATF Director’s Chief of Staff.

If you need additional information to process this request, please contact me.

Thank you.

Sincerely,

[*signed*—Eric M. Larson]